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| **HAMİDİYE SAĞLIK BİLİMLERİ FAKÜLTESİ SAĞLIK YÖNETİMİ BÖLÜMÜ UYGULAMA DEFTERİ**  **ADI VE SOYADI:**  **ADI-SOYADI:**  **NUMARASI:**  **ÖĞRENCİ NUMARASI:**  ***Bu sayfadan 50 adet çıkartılacaktır****.*   |  |  | | --- | --- | | **ÖĞRENCİNİN ADI VE SOYADI** |  | | **KURUM ADI** |  | | **İŞ/BİRİM ADI** |  | | **ÇALIŞMA SÜRESİ** |  | | **YAPILAN İŞLER** |  | |
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| **GÜNLÜK DEVAM ÇİZELGESİ**  **Öğrencinin Adı-Soyadı:**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **GÜN** | **TARİH** | **BİRİM** | **BİRİM SORUMLUSU** | | **ÖĞRENCİ İMZASI** | | **İSİM** | **İMZA** | | **1** |  |  |  |  |  | | **2** |  |  |  |  |  | | **3** |  |  |  |  |  | | **4** |  |  |  |  |  | | **5** |  |  |  |  |  | | **6** |  |  |  |  |  | | **7** |  |  |  |  |  | | **8** |  |  |  |  |  | | **9** |  |  |  |  |  | | **10** |  |  |  |  |  | | **11** |  |  |  |  |  | | **12** |  |  |  |  |  | | **13** |  |  |  |  |  | | **14** |  |  |  |  |  | | **15** |  |  |  |  |  | | **16** |  |  |  |  |  | | **17** |  |  |  |  |  | | **18** |  |  |  |  |  | | **19** |  |  |  |  |  | | **20** |  |  |  |  |  | | **21** |  |  |  |  |  | | **22** |  |  |  |  |  | | **23** |  |  |  |  |  | | **24** |  |  |  |  |  | | **25** |  |  |  |  |  | | **GÜN** | **TARİH** | **BİRİM** | **BİRİM SORUMLUSU** | | **ÖĞRENCİ İMZASI** | | **İSİM** | **İMZA** | | **26** |  |  |  |  |  | | **27** |  |  |  |  |  | | **28** |  |  |  |  |  | | **29** |  |  |  |  |  | | **30** |  |  |  |  |  | | **31** |  |  |  |  |  | | **32** |  |  |  |  |  | | **33** |  |  |  |  |  | | **34** |  |  |  |  |  | | **35** |  |  |  |  |  | | **36** |  |  |  |  |  | | **37** |  |  |  |  |  | | **38** |  |  |  |  |  | | **39** |  |  |  |  |  | | **40** |  |  |  |  |  | | **41** |  |  |  |  |  | | **42** |  |  |  |  |  | | **43** |  |  |  |  |  | | **44** |  |  |  |  |  | | **45** |  |  |  |  |  | | **46** |  |  |  |  |  | | **47** |  |  |  |  |  | | **48** |  |  |  |  |  | | **49** |  |  |  |  |  | | **50** |  |  |  |  |  |   **ÖĞRENCİ HAKKINDA KURUM STAJ YÜRÜTÜCÜSÜNÜN DEĞERLENDİRMESİ**  **Öğrencinin Adı-Soyadı:**   1. **Tutumlar ve Dış Görünüm**  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | **Çok İyi** | **İyi** | **Yeterli** | **Zayıf** | **Çok Zayıf** | | Kendine güven |  |  |  |  |  | | İnsiyatif kullanma |  |  |  |  |  | | İşe karşı ilgi-heyecan-özen |  |  |  |  |  | | Yaratıcılık |  |  |  |  |  | | Eleştiriye açık olma durumu |  |  |  |  |  | | Liderlik özellikleri |  |  |  |  |  | | İmaj (giyim, kişisel bakım vb.) |  |  |  |  |  | | **TOPLAM** |  |  |  |  |  |  1. **İletişim Becerileri**  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Stajyerin:** | **Çok İyi** | **İyi** | **Yeterli** | **Zayıf** | **Çok Zayıf** | | Amiri ile |  |  |  |  |  | | İş arkadaşları ile |  |  |  |  |  | | Hizmet verilen bireyler ile |  |  |  |  |  | | Yazı yazma becerisi |  |  |  |  |  | | Dinleme becerisi |  |  |  |  |  | | Konuşma becerisi |  |  |  |  |  | | **TOPLAM** |  |  |  |  |  |  1. **İş Performansı**  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | **Çok İyi** | **İyi** | **Yeterli** | **Zayıf** | **Çok Zayıf** | | İşe devamlılık ve Dakiklik |  |  |  |  |  | | Görev ve prosedürleri bilme |  |  |  |  |  | | İş standartlarına uyma |  |  |  |  |  | | Büro makinelerini kullanma |  |  |  |  |  | | Verilen sorumluluğu kabul etme |  |  |  |  |  | | Talimatları yerine getirme |  |  |  |  |  | | Kaynakları kullanma |  |  |  |  |  | | **TOPLAM** |  |  |  |  |  |   **(Çok iyi; 5, İyi;4, Yeterli;3, Zayıf;2, Zayıf; 1)**  **GENEL TOPLAM PUANI:**  **ÖĞRENCİ HAKKINDA KURUM UYGULAMA YÜRÜTÜCÜSÜNÜN DEĞERLENDİRMESİ**    **Lütfen buraya eleştirilerinizi ve stajyer öğrencinin gelişimi ile ilgili önerilerinizi yazınız.** |